

Pondok Management
 1215 Hermitage Rd.
 Richmond, VA 23220
 Phone: (804) 592-4302
 Fax: (804) 340-2614

Apartment (if known): _____
 info@pondokmanagement.com



RENTAL APPLICATION

| | | | | | |
|--|-----------------------|-----------------|-------------|-----------------------------------|--------|
| Applicant: | | | | SSN: | |
| Name: | | | | Date of Birth: | |
| Current Address: | | | City: | State: | Zip: |
| email: | | | Phone: | | |
| Own/Rent (Please circle one) | Monthly Payment/Rent: | | | How long there: | |
| Landlord Name: | | | | Phone: | |
| Prior Address: | | | City: | State: | Zip: |
| Own/Rent (Please circle one) | Monthly Payment/Rent: | | | How long there: | |
| Landlord Name: | | | | Phone: | |
| Employment Information: | | | | | |
| Current Employer: | | | | Hourly/Salary (Please circle one) | |
| Employer Address: | | | City: | State: | Zip: |
| Phone: | Fax: | | | How long there: | |
| Position Held: | | Monthly Income: | | | |
| Prior Employer: | | | | Hourly/Salary (Please circle one) | |
| Employer Address: | | | City: | State: | Zip: |
| Phone: | Fax: | | | How long there: | |
| Position Held: | | Monthly Income: | | | |
| Personal Information: (If yes, please explain) | | | | | |
| Have you ever been evicted? | | | Yes: | No | |
| Have you ever been sued for nonpayment of rent? | | | Yes: | No | |
| Have you ever been asked to move for breach of lease? | | | Yes: | No | |
| Have you ever filed bankruptcy? | | | Yes: | No | |
| Have you ever been convicted of a felony? | | | Yes: | No | |
| Other Occupants: | | | | | |
| Name: | | Date of Birth: | | Relationship: | |
| Name: | | Date of Birth: | | Relationship: | |
| Name: | | Date of Birth: | | Relationship: | |
| Vehicle Information: | | | | | |
| Make/Model: | | Yr.: | License No: | | State: |
| Make/Model: | | Yr.: | License No: | | State: |
| Personal Reference: | | | Phone #: | | |
| Emergency Contact: | | | | | |
| In case of my death or an emergency, I give my landlord permission to contact: | | | | Name: | |
| Relationship: | | Phone #: | | Work Phone #: | |
| Cell phone #: | | Address: | | | |

This application, if approved, becomes part of the Rental Agreement. If any statements on this application are found to be false at any time, any lease in force may be terminated and TENANT shall remain responsible for LANDLORD'S damages. Applicant hereby authorizes the release of any and all information requested by Pondok Management or its assigned agent(s), including, but not limited to information regarding current and prior tenancies, employment, credit history and bank references. My signature below indicates acceptance of these conditions, including giving permission for Pondok Management to obtain a credit report on me. APPLICATION FEE: \$43.50 per applicant is non-refundable, regardless of our decision as to whether tenancy is offered or not. Each applicant is required to submit an application, and will be listed on the lease if tenancy is offered. Please submit applications from all prospective tenants together to be sure all are considered for the same apartment. Security deposit is subject to approval and will be required upon issuance of keys. Pet deposit required. Ask about our pet regulations.

Signature: _____ Date: _____